



Tuesday, May 13, 2025

***Charles County Board of County Commissioners Regular Session**

Charles County Commissioners' Meeting-Hybrid Virtual/In-Person

The County Commissioners will be holding these public meetings virtually and limited in-person. The public can watch this meeting on Comcast 95 (SD) and 1070 (HD), Verizon FIOS 10, Roku or Apple TV streaming devices (Charles County Government), and the web at www.CharlesCountyMD.gov. Residents without internet service can listen to the meeting at 301-645-0500.

[Link: Live Streaming \(Day of Meeting\)](#)

[Link: Meetings on Demand \(Previously Recorded Meetings\)](#)

[9:00 a.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- Call to Order/Pledge of Allegiance
- Roll Call

Commissioners' Comments

- Summary of Commissioners' Public Comments on May 6, 2025

[05062025_Public Comment TrackingC.pdf](#)

Approval of Minutes

- Minutes of May 6, 2025
- Minutes of May 7, 2025

Announcement(s)

- Next Scheduled Session(s): May 20-21, 2025

Approval of Items

- Budget Amendment(s) and Budget Transfer(s):

(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative)

- **Approval of Pension Enhancements: Sheriff's Office Retirement Plan (SORP)**

(Ms. Megan Donnick, Deputy Director, and Ms. Kimberly Pelczar, Benefits Administrator, Department of Human Resources)

[Comms Enhancements_2025.pdf](#)

[Amendment 2025_1 ready for commissioners signature.pdf](#)

- **Approval: Charles County Pension Plan Non-Vested Termed Participants**

(Ms. Megan Donnick, Deputy Director, and Ms. Kimberly Pelczar, Benefits Administrator, Department of Human Resources)

[Non Vested Termed_Amendment 2025-1 Presentation.pdf](#)

[CCPP Amendment 2025_1 without comments.pdf](#)

Briefings-Morning

- **FY2026 Budget Work Session: Review of FY2026 General Fund and All Budgets; Commissioner's Proposed Changes to the Budget**

(Mr. Jacob Dyer, Acting Director, Ms. Samantha Chiriaco, Chief of Budget, and Ms. TaTanya Bowman, Assistant Chief of Budget, Department of Fiscal and Administrative Services)

General Fund: Commissioner Add/Delete - Operating

[Commissioner Stewart Library Compensation Study Operating Add Delete.pdf](#)

[Commissioner Stewart Commissioner Scholarship Program Operating Add Delete.pdf](#)

[Commissioner Stewart Mediation Center Operating Add Delete.pdf](#)

[Commissioner Patterson Military Alliance Operating Add Delete.pdf](#)

[Commissioner Collins UMD IAP Operating Add Delete.pdf](#)

[Commissioner Bowling Charitable Trust Operating Add Delete.pdf](#)

[Commissioner Bowling Beginning Farmer Operating Add Delete.pdf](#)

[FY2026 Commissioner Add Delete Operating Request2.pdf](#)

[Commissioner Coates Mediation Center.pdf](#)

General Fund: Commissioner Add/Delete- Capital

[FY2026 Commissioner Add Delete Capital Request.pdf](#)

[Commissioner Bowling Land Preservation Capital Add Delete.pdf](#)

General Fund

[1_Budget Overview.pdf](#)

[2_Department_Detail.pdf](#)

[3_Vehicle & Equipment Listing.pdf](#)

[4_Request Greater than Proposed.pdf](#)

Capital Improvement Program

[1_CIP_Governmental_Summary.pdf](#)
[2_Project Pages.pdf](#)
[3_Capital Project Management Operating.pdf](#)
[4_Summary of Proposed Funding FY2026-FY2030.pdf](#)
[5_Proposed Project Descriptions FY2026-FY2030 CIP.pdf](#)
[6_Proposed Financing Sources_FY2026-FY2030.pdf](#)

Enterprise Funds

[0_FY2026 Enterprise Fund Summary.pdf](#)
[1_Water & Sewer Fund.pdf](#)
[2A_Water and Sewer CIP Summary.pdf](#)
[2B_Water and Sewer Project Pages.pdf](#)
[3_Recreation Fund.pdf](#)
[4_Cable Fund.pdf](#)
[5_Cannabis Fund.pdf](#)
[6_Environmental Service Fund.pdf](#)
[7_Landfill Fund.pdf](#)
[8_Watershed Protection & Restoration Fund.pdf](#)
[9_Inspections & Review Fund.pdf](#)

Fees & Charges

[FY2026 Proposed Fees & Charges.pdf](#)

Special Revenue Funds

[FY2026 Proposed Special Revenue Funds.pdf](#)

Supplemental Information

[1_Proposed New Positions FY2026- ALL FUNDS.pdf](#)
[2_Vehicle & Equipment List Proposed FY2026- ALL FUNDS.pdf](#)
[3_Board of Ed Funding History FY2015-FY2026.pdf](#)
[4_CCSO Funding History FY2015-FY2026.pdf](#)
[5_County Administered Depts & Positions & Population FY2015-FY2026.pdf](#)

• **FY2026 Budget Work Session: Review Governmental Capital Improvement Projects (CIP) and Commissioner's Proposed Changes**

(Mr. Jacob Dyer, Acting Director, Ms. Samantha Chiriaco, Chief of Budget, and Ms. TaTanya Bowman, Assistant Chief of Budget, Department of Fiscal and Administrative Services)

General Fund: Commissioner Add/Delete- Capital

[FY2026 Commissioner Add Delete Capital Request.pdf](#)
[Commissioner Bowling Land Preservation Capital Add Delete.pdf](#)

Capital Improvement Program

- [1_CIP_Governmental_Summary.pdf](#)
- [2_Project Pages.pdf](#)
- [3_Capital Project Management Operating.pdf](#)
- [4_Summary of Proposed Funding FY2026-FY2030.pdf](#)
- [5_Proposed Project Descriptions FY2026-FY2030 CIP.pdf](#)
- [6_Proposed Financing Sources_FY2026-FY2030.pdf](#)

- **Briefing: Vulnerable Populations Plan**

(Ms. Michelle Lilly, Director, Department of Emergency Services; Ms. Dina Barclay, Director, Department of Community Services)

- [Vul Populations Plan Presentation Commissioners May 2025.pdf](#)
- [FINAL Vulnerable Population Plan- Spring 2025.pdf](#)
- [Vulnerable Populations_Referral Sheet.pdf](#)

[11:15 a.m.] Closed Session (Hybrid- Virtual and In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

Closed Session: All or a portion of this session may be closed pursuant to Section 3-305(b)(7)(8) of the General Provisions Article of the Annotated Code of Maryland.

Tour: Department of Recreation, Parks, and Tourism Facilities at Centennial Street

[4:00 p.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- **Roll Call**

Additional Approval Items

- **Change Order #33 Mattawoman Flow Equalization Basin ITB 20-35**

(Mr. Olin Straus, Senior Project Manager-Utilities, Mr. James Sizemore, Acting Deputy Director-Utilities, and Mr. Martin Harris, Director, Department of Public Works)

Charles County Departmental Highlights

- **Departmental Highlights:**

Department of Recreation, Parks, and Tourism

Department of Human Resources

Department of Fiscal and Administrative Services

[2025.05_Department Highlights.pdf](#)

Briefings-Afternoon

- **Briefing: Communications Plan for Recognition of Heritage Months**

(Ms. Jennifer Harris, Chief of Media Services, Ms. Doria Fleisher, Assistant Division Chief of

Media Services and Community Engagement Manager, and Ms. Kayla Hunt, Communications and Engagement Specialist, Office of the County Administrator; Ms. Renesha Miles, Chief Equity Officer, Department of Human Resources)

[Cultural Heritage Presentation.pdf](#)

Commissioners' New Business

[6:00 p.m.] Public Hearing -Hybrid In Person/Virtual - Government Building, 200 Baltimore Street, La Plata, MD 20646

- ***TO BE RESCHEDULED* Public Hearing: Proposed Bill 2025-(03) The Fire, Rescue, and Emergency Medical Services Tax Rate (Corrections to Charles County Code, Chapter 54)**
(Ms. Elizabeth Theobalds, Deputy County Attorney, Office of the County Attorney for Charles County)

In-person: Speaker sign-up will begin 30 minutes (1/2 hour) prior to the hearing at the Charles County Government Building (200 Baltimore Street, La Plata) and will end at the commencement of the hearing.

Virtually: Call 301-885-2779 between 8 a.m. to 4 p.m. on Tuesday, May 13, 2025, to register to speak. Once registered, citizens will receive a virtual link to testify between 6 p.m. and 9 p.m. after in-person speakers testify. If you are not available to speak when you are called, we have the right to move on to the next caller. Each speaker will be allotted three (3) minutes.

Written comments may be submitted in lieu of oral testimony, or to expand upon oral testimony, and will be accepted April 19, 2025 starting at 8 a.m. through May 13, 2025, 5 p.m.

E-Comment: <https://www.charlescountymd.gov/government/public-comments/public-hearing-comments/chapter54>

Mail: Commissioners of Charles County, 200 Baltimore Street, La Plata, Maryland 20646. Comments sent by mail must be received no later than May 13, 2025. Those citizens with special needs may contact Melody Weschler, Board Secretary at cbfr@outlook.com.

[Draft Bill for Chap54TaxandEMSCommitteeCorrection 2024.pdf](#)
[MemotoFireandRescueBoardTaxRateCorrection.pdf](#)
[MemotoFireandRescueCorrectionAssocofEMS.pdf](#)

- **Public Hearing: 2025 Local Legislative Proposals**
(Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County)

In-person: Speaker sign-up will begin 30 minutes (1/2 hour) prior to the hearing at the Charles County Government Building (200 Baltimore Street, La Plata) and will end at the commencement of the hearing.

Virtually: Call 301-885-2779 between 8 a.m. to 4 p.m. on May 13, 2025, to register to speak. Once registered, individuals will be called between 6 p.m. and 9 p.m. If you are not available to speak when you are called, we have the right to move on to the next caller. Each speaker will be allotted three (3) minutes to speak.

Written or recorded comments on submitted local legislative proposals may be provided in lieu of

oral testimony, or to expand upon oral testimony, and will be accepted through 5:00 p.m. on Tuesday, May 13, 2025. The following are acceptable formats for providing comments in advance of the scheduled hearing:

E-Comment: <https://www.charlescountymd.gov/government/public-comments/> (web form)

Phone message: call 301-645-0652

Postal Mail/Hand Delivery: Commissioners of Charles County, 200 Baltimore Street, La Plata, Maryland 20646. *Comments sent by mail must be received no later than May 13, 2025.

[2025 Local Proposals.pdf](#)

[PUBLIC NOTICE Local Legislative Proposals.2025.pdf](#)

Adjournment

AGENDAS ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE
