



Tuesday, March 25, 2025

***Charles County Board of County Commissioners Regular Session**

Charles County Commissioners' Meeting-Hybrid Virtual/In-Person

The County Commissioners will be holding these public meetings virtually and limited in-person. The public can watch this meeting on Comcast 95 (SD) and 1070 (HD), Verizon FIOS 10, Roku or Apple TV streaming devices (Charles County Government), and the web at www.CharlesCountyMD.gov. Residents without internet service can listen to the meeting at 301-645-0500.

[Link: Live Streaming \(Day of Meeting\)](#)

[Link: Meetings on Demand \(Previously Recorded Meetings\)](#)

[9:00 a.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- **Call to Order/Pledge of Allegiance**
- **Roll Call**

Commissioners' Comments

Approval of Minutes

- **Minutes of March 18, 2025**

Announcement(s)

- **Next Scheduled Session(s): April 8-9, 2025**

Approval of Items

- **Budget Amendment(s) and Budget Transfer(s):**
(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative)
- **Approval: Revised FY2026 Budget Calendar**
(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services)

[FY26_Calendars RVSD 3.24.25.pdf](#)

- **Board of Education FY2025 Inter-Category Budget Transfer Request**

(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services; Ms. Sherri Fischer-Davis, Budget Manager, and Ms. Karen Acton, Chief Financial Officer)

[BOARD-ACTION-ITEM-Budget Q3 Expense Movement 3.11.25-2.pdf](#)

[BOARD-ACTION-ITEM-Budget Q3 Increase 3.11.25.pdf](#)

- **Approval: Position Personal Identification Number (PIN) Building Service Technician New La Plata Office-Centennial Street**

(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services; and Ms. Terri Kahouk, Deputy Director, Mr. John Earle, Chief of Building and Trades, and Mr. David Defalco, Assistant Chief of Building and Trades, Department of Public Works- Facilities)

[Building Service Technician Request.pdf](#)

- **Letter of Support: Broadband Equity Access and Deployment (BEAD) Program**

(Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Bill Kidwell, Chief Information Officer, and Mr. Matt Jacobson, Network Specialist III, Department of Fiscal and Administrative Services)

[BEAD Letter of Support_Comcast.pdf](#)

[BEAD Letter of Support_Verizon \(002\).pdf](#)

- **Authorization to Apply: FY2026 Federal Earmarks-Southern Maryland Rapid Transit (SMRT)**

(Mr. Jason Groth, Acting Deputy Director, Department of Planning and Growth Management)

- **Approval: Updated Retiree Health Insurance Policy**

(Ms. Megan Donnicks, Deputy Director, and Ms. Kim Pelczar, Benefits Administrator, Department of Human Resources; and Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services)

[Revision Health Insurance Policy_20250318 \(002\).pdf](#)

Legislative Updates

- **Legislative Update: 2025 Maryland General Assembly Session**

(Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County; Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Joseph Green and Ms. Jeanette Tejeda de Gomez, G.S. Proctor & Associates, Inc.)

[BoCC_Package.3-24-2025.pdf](#)

[Delegation Bills 3-24-2025.pdf](#)

[Inquiries 3-24-2025.pdf](#)

[HB352_Amendments.3.24.25.pdf](#)

Briefings-Morning

- **Briefing and Request to Introduce and Schedule a Public Hearing: Proposed Bill 2025-(03)**

The Fire, Rescue, and Emergency Medical Services Tax Rate (Corrections to Charles County Code, Chapter 54)

(Ms. Elizabeth Theobalds, Deputy County Attorney, Office of the County Attorney for Charles County)

[Draft Bill for Chap54TaxandEMSCommitteeCorrection 2024.pdf](#)

[MemotoFireandRescueBoardTaxRateCorrection.pdf](#)

[MemotoFireandRescueCorrectionAssocofEMS.pdf](#)

- **Briefing and Request for Approval: Update on Sheriff's Office Retirement Plan (SORP) Asset Allocation**

(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services; and Mr. Alton Fryer, Director of Client Services, Bolton)

[2025-3-25 AA Presentation to Commissioners.pdf](#)

- **FY2026 Budget Work Session: Fees and Charges, Tax Differential, and Enterprise Funds Operating and Capital-Landfill, Stormwater, Environmental Services, and Inspections**

(Mr. Jacob Dyer, Acting Director, Ms. Samantha Chiriaco, Chief of Budget, and Ms. TaTanya Bowman, Assistant Chief of Budget, Department of Fiscal and Administrative Services)

[6_ Environmental Services Fund.pdf](#)

[7_ Landfill Operations Fund.pdf](#)

[8_ Watershed Protection & Restoration Fund.pdf](#)

[9_ Inspections & Review Fund.pdf](#)

[10_ Fees & Charges.pdf](#)

[11_ Tax Differential.pdf](#)

[11:45 a.m.] Closed Session (Hybrid- Virtual and In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

Closed Session: All or a portion of this session may be closed pursuant to Section 3-305(b)(1)(4)(7)(8) of the General Provisions Article of the Annotated Code of Maryland.

[4:00 p.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- **Roll Call**

Additional Approval Items

Briefings-Afternoon

- **Briefing: Update Keep Charles County Beautiful Project**

(Ms. Margaret Romero, Recycling & Litter Control Superintendent, Ms. Michelle Smith, Litter Control Manager, and Ms. Frances Sherman, Chief of Environmental Resources, Department of Public Works, Environmental Resources)

[KCCB Presentation 03252025 v2.pdf](#)

- **Briefing: Update Charles County Sports and Wellness Complex Community Feedback**

(Ms. Kelli Beavers, Director, Mr. Sam Drury, Deputy Director, Mr. Ben Yeckley, Planning Supervisor, and Mr. Ju'Wann Jones, Chief of Recreation, Department of Recreation, Parks, and Tourism)

[Sports and Wellness Complex BOCC Update 3_25_25.pdf](#)

Commissioners' New Business

[5:00 p.m.] Public Hearing -Hybrid In Person/Virtual - Government Building, 200 Baltimore Street, La Plata, MD 20646

- **Public Hearing: Revise Approved Use Maryland Community Development Block Grant (CDBG) Program to the Food Program (Meals on Wheel)**

(Ms. Barbara Farmer, Community Development Supervisor, and Ms. Rita Wood, Chief of Housing Authority, Department of Community Services)

In-person: Speaker sign-up will begin 30 minutes (1/2 hour) prior to the hearing at the Charles County Government Building (200 Baltimore Street, La Plata) and will end at the commencement of the hearing.

Virtually: Call (240) 776-6709, between 8:00 a.m. to 4:00 p.m. on March 25, 2025, to register to speak. Once registered, citizens will receive a virtual link to testify between 5:00 p.m. and 6:00 p.m. after in-person speakers testify. If you are not available to speak when your name is called, we have the right to move on to the next caller. Each speaker will be allotted three (3) minutes.

Written or voicemail comments may be submitted in lieu of oral testimony, or to expand upon oral testimony, and will be accepted March 14, 2025, starting at 8:00 a.m. through March 28, 2025, 5:00 p.m.

Phone message: Call 301-645-0652

E-Comment: <https://www.charlescountymd.gov/government/public-comments/public-hearing-comments/block-grant>

Mail: Commissioners of Charles County, 200 Baltimore Street, La Plata, Maryland 20646. Comments sent by mail must be received no later than March 25, 2025.

[6:00 p.m.] Board of County Commissioners Quarterly Town Hall Meeting (In-Person, Charles County Government Building, 200 Baltimore Street, La Plata, MD 20646)

This meeting is **in-person only**. There is no virtual speaking option for this meeting. In-person speaker sign in begins at 5:30 p.m.

If you have any questions regarding the Board of Commissioners Joint Town Hall Meeting, please contact the Commissioners Office at (301) 645-0550 or Commissioners@CharlesCountyMD.gov.

[Submit Advance Questions Here](#)

Adjournment

AGENDAS ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE
