



Tuesday, March 11, 2025

***Charles County Board of County Commissioners Regular Session**

Charles County Commissioners' Meeting-Hybrid Virtual/In-Person

The County Commissioners will be holding these public meetings virtually and limited in-person. The public can watch this meeting on Comcast 95 (SD) and 1070 (HD), Verizon FIOS 10, Roku or Apple TV streaming devices (Charles County Government), and the web at www.CharlesCountyMD.gov. Residents without internet service can listen to the meeting at 301-645-0500.

[Link: Live Streaming \(Day of Meeting\)](#)

[Link: Meetings on Demand \(Previously Recorded Meetings\)](#)

[9:00 a.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- **Call to Order/Pledge of Allegiance**
- **Roll Call**

Commissioners' Comments

Approval of Minutes

- **Minutes of March 4, 2024**
- **Notice of Attendance Summary**

Announcement(s)

- **Next Scheduled Session(s): March 18-19, 2025**

Legislative Updates

- **Legislative Update: 2025 Maryland General Assembly Session**
(Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County; Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Joseph Green and Ms. Jeanette Tejada de Gomez, G.S. Proctor & Associates, Inc.)

[CC_Package_3-10-2025.pdf](#)
[Delegation Bills 3-10-2025.pdf](#)
[CC_Inquiries_3-10-2025.pdf](#)

Briefings-Morning

- **Briefing: FY2025 Local Management Board (LMB) Projects**

(Ms. Sapreen Khalaifeh, Local Management Board Supervisor, and Ms. Jessica Gross, Local Management Board Specialist, Department of Community Services)

[March 2025 Commissioner Presentation_ \(003\).pdf](#)

- **Briefing: FY2025 Second Quarter General Fund Review**

(Mr. Jacob Dyer, Acting Director, and Ms. TaTanya Bowman, Assistant Chief of Budget Department of Fiscal and Administrative Services)

[FY25 General Fund 2Q.pdf](#)

- **Briefing: Update on American Rescue Plan Act (ARPA)**

(Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; and Ms. Kelli Scherer, Budget Analyst II, Department of Fiscal & Administrative Services)

[ARPA County Plan 03112025.pdf](#)

[11:30 a.m.] Closed Session (Hybrid- Virtual and In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

Closed Session: All or a portion of this session may be closed pursuant to Section 3-305(b)(3)(7)(i) of the General Provisions Article of the Annotated Code of Maryland.

[2:00 p.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- **Roll Call**

Briefings-Afternoon

- **Briefing: Artificial Intelligence (AI) Task Force Draft Policy**

(Mr. George Jenkins, Information Security Officer, Mr. Bill Kidwell, Chief Information Officer, and Mr. Matt Goddard, Network Manager, Department of Fiscal and Administrative Services; Ms. Jennifer Harris, Chief of Media Services, and Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Ms. Julie Losh, Citizen Response & Communications Coordinator, County Commissioners Office; Mr. Jack Street, Research and Special Project Manager, Department of Economic Development; Ms. Krista Gleason, Human Resource Specialist, Department of Human Resources; and Mr. Marc Potter, Associate County Attorney I, Office of the County Attorney for Charles County)

[AI SOP Presentation_tk.pdf](#)

- **Work Session 2: Proposed Bill 2024-(16) Zoning Text Amendment (ZTA) 24-182 Driveways**

and Parking for Agritourism Projects

(Mr. Kirby Blass, Planner III and Ms. Kelly Palmer, Planner III, Department of Planning and Growth Management)

[PC Letter of Recommendation ZTA 24-182 \(Signed\).pdf](#)

[Work Session Memo to the PC - ZTA #24-182.pdf](#)

[ZTA #24-0182 Ag. Tourism_DRAFT BILL.pdf](#)

[Zoning Text Amendment \(ZTA\) #24-182 \(Bill 2024-16\) - County Commissioner Public Hearing](#)

[01_28_25\(Power Point Presentation\) \(KB E\).pdf](#)

[Bill 2024-16 Required Aisles and Driveways for Agritourism; Memo to County Commissioners 3-6-2025.pdf](#)

Approval of Items

- **Budget Amendment(s) and Budget Transfer(s):**

(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative)

[FY2025 Budget Transfer Request #527 Board of Education TC Martin Sewer Projectc.pdf](#)

[FY2025 Budget Transfer Request #699 Board of Education JC Parks FDK Addition Renovation Projectc.pdf](#)

- **Change Order #67 Mattawoman Inflow & Infiltration**

(Ms. Alicia Afroilan, Engineering Supervisor and Andrew Balchin, Chief of Infrastructure Management, Department of Planning and Growth Management)

[JMT_CO#67 - Review of Additional CCTV Videos_encrypted_\(1\).pdf](#)

- **Letter of Support: Town of Indian Head for Federal Funding Infrastructure Projects**

(Ms. Kelly Robertson-Slagle, Director, Department of Economic Development)

[draft LOS for Indian Head Fed request to Hoyer Vanhollen Alsobrooks.pdf](#)

[Letter of Support - Booster Station at New Well.pdf](#)

[Letter of Support - Lift Station .pdf](#)

- **African Heritage Month in Charles County - September**

(Commissioner Patterson)

- **Briefing and Request for Approval: Motion to Reconsider Public Hearing date for Bill 2025-02/ZTA 23-179**

(Commissioner Coates)

Commissioners' New Business

Adjournment

AGENDAS ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE
