



**Tuesday, March 11, 2025**

**\*Charles County Board of County Commissioners Regular Session**

**Charles County Commissioners' Meeting-Hybrid Virtual/In-Person**

The County Commissioners will be holding these public meetings virtually and limited in-person. The public can watch this meeting on Comcast 95 (SD) and 1070 (HD), Verizon FIOS 10, Roku or Apple TV streaming devices (Charles County Government), and the web at [www.CharlesCountyMD.gov](http://www.CharlesCountyMD.gov). Residents without internet service can listen to the meeting at 301-645-0500.

[Link: Live Streaming \(Day of Meeting\)](#)

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[Link: Meetings on Demand \(Previously Recorded Meetings\)](#)

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**[9:00 a.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)**

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- **Call to Order/Pledge of Allegiance**
- **Roll Call**

**Commissioners' Comments**

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**Approval of Minutes**

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- **Minutes of March 4, 2024**
- **Notice of Attendance Summary**

**Announcement(s)**

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- **Next Scheduled Session(s): March 18-19, 2025**

**Legislative Updates**

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- **Legislative Update: 2025 Maryland General Assembly Session**  
(Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County; Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Joseph Green and Ms. Jeanette Tejeda de Gomez, G.S. Proctor & Associates, Inc.)

[CC\\_Package\\_3-10-2025.pdf](#)  
[Delegation Bills 3-10-2025.pdf](#)  
[CC\\_Inquiries\\_3-10-2025.pdf](#)

## **Briefings-Morning**

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- **Briefing: FY2025 Local Management Board (LMB) Projects**

(Ms. Sapreen Khalaifeh, Local Management Board Supervisor, and Ms. Jessica Gross, Local Management Board Specialist, Department of Community Services)

[March 2025 Commissioner Presentation\\_ \(003\).pdf](#)

- **Briefing: FY2025 Second Quarter General Fund Review**

(Mr. Jacob Dyer, Acting Director, and Ms. TaTanya Bowman, Assistant Chief of Budget Department of Fiscal and Administrative Services)

[FY25 General Fund 2Q.pdf](#)

- **Briefing: Update on American Rescue Plan Act (ARPA)**

(Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; and Ms. Kelli Scherer, Budget Analyst II, Department of Fiscal & Administrative Services)

[ARPA County Plan 03112025.pdf](#)

### **[11:30 a.m.] Closed Session (Hybrid- Virtual and In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)**

Closed Session: All or a portion of this session may be closed pursuant to Section 3-305(b)(3)(7)() of the General Provisions Article of the Annotated Code of Maryland.

### **[2:00 p.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)**

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- **Roll Call**

## **Briefings-Afternoon**

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- **Briefing: Artificial Intelligence (AI) Task Force Draft Policy**

(Mr. George Jenkins, Information Security Officer, Mr. Bill Kidwell, Chief Information Officer, and Mr. Matt Goddard, Network Manager, Department of Fiscal and Administrative Services; Ms. Jennifer Harris, Chief of Media Services, and Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Ms. Julie Losh, Citizen Response & Communications Coordinator, County Commissioners Office; Mr. Jack Street, Research and Special Project Manager, Department of Economic Development; Ms. Krista Gleason, Human Resource Specialist, Department of Human Resources; and Mr. Marc Potter, Associate County Attorney I, Office of the County Attorney for Charles County)

[AI SOP Presentation\\_tk.pdf](#)

- **Work Session 2: Proposed Bill 2024-(16) Zoning Text Amendment (ZTA) 24-182 Driveways**

### **and Parking for Agritourism Projects**

(Mr. Kirby Blass, Planner III and Ms. Kelly Palmer, Planner III, Department of Planning and Growth Management)

[PC Letter of Recommendation ZTA 24-182 \(Signed\).pdf](#)

[Work Session Memo to the PC - ZTA #24-182.pdf](#)

[ZTA #24-0182 Ag. Tourism\\_DRAFT BILL.pdf](#)

[Zoning Text Amendment \(ZTA\) #24-182 \(Bill 2024-16\) - County Commissioner Public Hearing](#)

[01\\_28\\_25\(Power Point Presentation\) \(KB E\).pdf](#)

[Bill 2024-16 Required Aisles and Driveways for Agritourism; Memo to County Commissioners 3-6-2025.pdf](#)

### **Approval of Items**

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- **Budget Amendment(s) and Budget Transfer(s):**

(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative)

[FY2025 Budget Transfer Request #527 Board of Education TC Martin Sewer Projectc.pdf](#)

[FY2025 Budget Transfer Request #699 Board of Education JC Parks FDK Addition Renovation Projectc.pdf](#)

- **Change Order #67 Mattawoman Inflow & Infiltration**

(Ms. Alicia Afroilan, Engineering Supervisor and Andrew Balchin, Chief of Infrastructure Management, Department of Planning and Growth Management)

[JMT\\_CO#67 - Review of Additional CCTV Videos\\_encrypted\\_ \(1\).pdf](#)

- **Letter of Support: Town of Indian Head for Federal Funding Infrastructure Projects**

(Ms. Kelly Robertson-Slagle, Director, Department of Economic Development)

[draft LOS for Indian Head Fed request to Hoyer Vanhollen Alsobrooks.pdf](#)

[Letter of Support - Booster Station at New Well.pdf](#)

[Letter of Support - Lift Station .pdf](#)

- **African Heritage Month in Charles County - September**

(Commissioner Patterson)

- **Briefing and Request for Approval: Motion to Reconsider Public Hearing date for Bill 2025-02/ZTA 23-179**

(Commissioner Coates)

### **Commissioners' New Business**

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### **Adjournment**

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**AGENDAS ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE**

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